

**OFFEROR'S COPY****VOLUME I****DEPARTMENT OF  
TRANSPORTATION**SOLICITATION NO: **DTFAWN-12-R-00100**ISSUE DATE: **June 13th, 2012**PROPOSAL DUE DATE: **July 6th, 2012**

FOR:

**HVAC Electrical Equipment Replacement**

LOCATION:

**Salt Lake City, UT ZLC ARTCC**

SUBMIT OFFERS TO:

SEE SECTION L

CONTRACTING OFFICER: **Michelle Gunia, AAQ-530****TABLE OF CONTENTS**

SEC	DESCRIPTION	SEC	DESCRIPTION
PART I - THE SCHEDULE		PART II - CONTRACT CLAUSES	
A	SOLICITATION/CONTRACT FORM	I	CONTRACT CLAUSES
B	SUPPLIES OR SERVICES AND PRICES/COSTS	PART III - LISTS OF DOCUMENTS, EXHIBITS, & OTHER ATTACH.	
C	DESCRIPTION/SPECS/WORK STATEMENT	J	LISTS OF ATTACHMENTS
D	PACKAGING AND MARKING n/a	PART IV - REPRESENTATIONS & INSTRUCTIONS	
E	INSPECTION AND ACCEPTANCE	K	REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS
F	DELIVERIES OR PERFORMANCE	L	INSTRS, CONDS, AND NOTICES TO OFFEROR
G	CONTRACT ADMINISTRATION DATA	M	EVALUATION FACTORS FOR AWARD
H	SPECIAL CONTRACT REQUIREMENTS		

This acquisition is:

☒ Competitive ProposalsOFFERS FROM SPECIFIED BUSINESSES TYPES  
WILL BE ACCEPTED AND CONSIDERED USING  
[A teired Evaluation Set Aside](#)

<b>SOLICITATION, OFFER, AND AWARD</b> <i>(Construction, Alteration, or Repair)</i>	1. SOLICITATION NO.	2. TYPE OF SOLICITATION	3. DATE ISSUED	PAGE OF PAGES
	DTFAWN-12-R-00100	<input checked="" type="checkbox"/> NEGOTIATED (RFO)	May 11, 2012	1 of 2

IMPORTANT - The "offer" section on the reverse must be fully completed by offeror.

4. CONTRACT NO.	5. REQUISITION/PURCHASE REQUEST NO.	6. PROJECT NO.
7. ISSUED BY  DOT/Federal Aviation Administration Acquisition Management Branch, ANM-52 1601 Lind Ave SW Renton, WA 98057-3356		8. ADDRESS OFFER TO  Same as block 7
9. FOR INFORMATION CALL: ➔	A. NAME  MICHELLE GUNIA	B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS)  (425) 227-2605

10. THE GOVERNMENT REQUIRES PERFORMANCE OF THE WORK DESCRIBED IN THESE DOCUMENTS (Title, Identifying no., date):

Furnish all labor, material, equipment, transportation and supervision necessary to perform the work for the **HVAC Electrical Equipment Replacement, Salt Lake City ARTCC, UT**, as indicated in the specifications and in accordance with all contract clauses, wage rates, specifications and drawings.

11. The Contractor shall begin performance within 5 calendar days and complete it within 120 calendar days after receiving  
☐ award, ☒ notice to proceed. This performance period is ☒ mandatory, ☐ negotiable. (See **SECTION F**.)

12A. THE CONTRACTOR MUST FURNISH ANY REQUIRED **PERFORMANCE AND PAYMENT BONDS?**  
*(If "YES," indicate within how many calendar days after award in Item 12B.)*

☒ YES ☐ NO

12B. CALENDAR DAYS

13. ADDITIONAL SOLICITATION REQUIREMENTS:

A. Sealed offers in original and 1 copies to perform the work required are due at the place specified in Item 8 by **4:00 P.M.** (hour) local time

**July 6th, 2012**: Sealed envelopes containing offers shall be marked to show the offeror's name and address, the solicitation number, and the date and time offers are due.

B. An offer guarantee ☒ is, ☐ is not required.

C. All offers are subject to the (1) work requirements, and (2) other provisions and clauses incorporated in the solicitation in full text or by reference.

**OFFER (Must be fully completed by offeror)**

14. NAME AND ADDRESS OF OFFEROR (Include ZIP Code)	15. TELEPHONE NO. (Include area code)
	16. REMITTANCE ADDRESS (Include only if different than Item 14)
CODE	FACILITY CODE

17. The offeror agrees to perform the work required at the prices specified below in strict accordance with the terms of this solicitation, if this offer is accepted by the Government in writing within \_\_\_\_\_ calendar days after the date offers are due. (Insert any number equal to or greater than the minimum requirement stated in Item 13D. Failure to insert any number means the offeror accepts the minimum in Item 13D.)

AMOUNTS

SEE SCHEDULE, PART I – SECTION B, Prices/Costs.

18. The offeror agrees to furnish any required performance and payment bonds.

AMENDMENT NO.									
DATE									
20A. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)					20B. SIGNATURE				20C. OFFER DATE

**AWARD (To be completed by Government)**

21. ITEMS ACCEPTED:

22. AMOUNT	23. ACCOUNTING AND APPROPRIATION DATA	
24. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) →	PAGE 13 CONTRACT ADMINISTRATION	25.
26. ADMINISTERED BY	27. PAYMENT WILL BE MADE BY FAA.MMAC AMZ-110 PO BOX 25082 Oklahoma City, OK 73125	

**CONTRACTING OFFICER WILL COMPLETE ITEM 28 OR 29 AS APPLICABLE**

<input type="checkbox"/> 28. NEGOTIATED AGREEMENT Contractor is required to sign this document and return _____ copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all work requirements identified on this form and any continuation sheets for the consideration stated in this contract. The rights and obligations of the parties to this contract shall be governed by (a) this contract award, (b) the solicitation, and (c) the clauses, representations, certifications, and specifications incorporated by reference in or attached to this contract.		<input type="checkbox"/> 29. AWARD (Contractor is not required to sign this document.) Your offer on this solicitation is hereby accepted as to the items listed. This award consummates the contract, which consists of (a) the Government solicitation and your offer, and (b) this contract award. No further contractual document is necessary.	
30A. NAME AND TITLE OF CONTRACTOR OR PERSON AUTHORIZED TO SIGN (Type or print)		31A. NAME OF CONTRACTING OFFICER (Type or print)	
		Michelle Gunia, AAQ-530	
30B. SIGNATURE	30C. DATE	31B. UNITED STATES OF AMERICA BY	31C. AWARD DATE

**PART I - SECTION B****SUPPLIES/SERVICES & PRICE/COST**

B001. Prices/Costs: Furnish all labor, materials, equipment, transportation, insurance, notifications, licenses, permits, fees and supervision necessary for the ZLC HVAC Equipment Replacement Salt Lake City, Utah ARTCC in accordance with the specifications, drawings, contract clauses and wage rates.

<b>B001. Contract Line Item</b>	<b>Description</b>	<b>Total Price</b>
<b>001a</b>	<b>ZLC Automation Wing AHU Refurbishment Labor</b>	\$
<b>001b</b>	<b>ZLC Automation Wing AHU Refurbishment Materials</b>	\$
<b>002a</b>	<b>ZLC Room B120 CRAC Units Replace Base Bid Labor</b>	\$
<b>002b</b>	<b>ZLC Room B120 CRAC Units Replace Base Bid Materials</b>	\$
<b>003a</b>	<b>ZLC PUMP HOUSE Ventilation System Upgrade Labor</b>	\$
<b>003b</b>	<b>ZLC PUMP HOUSE Ventilation System Upgrade Materials</b>	\$
<b>TOTAL</b>		\$
<b>002c</b>	<b>ZLC Room B120 CRAC Units Replace OPT #1 Labor</b>	\$
<b>002d</b>	<b>ZLC Room B120 CRAC Units Replace OPT #1 Materials</b>	\$
	<b>Total</b>	\$
<b>002e</b>	<b>ZLC Room B120 CRAC Units Replace OPT #2 Labor</b>	\$
<b>002f</b>	<b>ZLC Room B120 CRAC Units Replace OPT #2 Materials</b>	\$
	<b>Total</b>	\$

The offered price shall encompass all costs related to (a) direct and indirect labor, fringe benefits, overhead, G&A expenses, profit, material, equipment, other direct costs, insurance, freight, handling, transportation, inspection, testing, operation and maintenance manuals, bonds, etc., (b) federal, state, and local taxes, (c) all applicable fees, permits, licenses and (d) any miscellaneous charges.

An offeror is required to provide a price for each contract Line Item (CLIN). Failure to comply may result in the rejection of the subject offer. A single award shall be made. There shall be no split award. In the event that the CLIN price for any line item is materially unbalanced, the entire offer may be rejected without discussion with the offeror.

In the event of any disparity between the CLIN price and the total offered price, the CLIN price shall be deemed correct, and the total offered amount shall be revised accordingly, unless available information indicates otherwise.

*Effective April 1, 1996, the Federal Aviation Administration (FAA) began operating under the new FAA Acquisition Management System, The 1996 DOT Appropriation Act, Public Law 104-50, mandated that the FAA rewrite its acquisition regulations and granted legislative relief from certain laws. The Federal Acquisition Regulation (FAR), Federal Acquisition Streamlining Act of 1994, Small Business Act, and Competition in Contracting Act are three of these laws.*

**B002. Performance Time:** See Part I – Section F, clause 3.2.2.3-71 Starting, Performing, and Completing Work.

**B003. Bonding and Insurance Requirements:** Worker's compensation and employer's liability.

1. Employer's liability coverage of at least \$100,000.00 shall be required.
2. General liability. Bodily injury liability insurance coverage written on the comprehensive form of policy of at least \$500,000.00 per occurrence.
3. Automobile liability coverage if at least \$200,000.00 per person and \$500,000.00 per occurrence for property damage.

**B004. Cost of Performance and Payment Bonds.** Offerors are instructed that if (1) any of the following bond clauses are present in Part II - Section I of this Request for Offers, and if (2) the sum of Contract Line Items (CLIN) in B001 above is either at or above \$150,000, then they shall include their fee-quote for these bonds in the TOTAL price at B001. If either condition 1 or 2 above is not met, then offerors will not include a fee-quote for bonds.

- 3.4.1-4 Performance Bond Requirements
- 3.4.1-5 Payment Bond Requirements

**B005. Solicitation Questions:** All contractors proposing this project desiring an interpretation or clarification of the specifications, drawings, contract terms and conditions, etc., must make the request by e-mail to Michelle Gunia at [michelle.gunia@faa.gov](mailto:michelle.gunia@faa.gov). Alternately, you may fax your written questions to (425)227-1055. Telephone questions will not be accepted. The requestor shall provide a company name, point-of-contact name, address and telephone number; as well as a return e-mail address or fax number. The Contracting Officer is the only person authorized to make clarifications, interpretations, or changes to this solicitation.

QUESTIONS ARE DUE by: June 28<sup>th</sup>, 2012 at 4:00PM Pacific Standard Time.

**B005. Site Visit:** There is a mandatory site visit scheduled for Wednesday, June 20th 10AM MST. Prospective offerors are required to attend. See Part IV Section L **3.2.2.3-63 Site Visit (Construction) (July 2004)**.

- a) The meeting point for a requested site visit is:

FAA Salt Lake City District Office  
2150 West 700 North  
Salt Lake City, UT 84116

Please note: You must register with POC for access to the site.

- b) The FAA facility escort has been instructed not to answer any question about the project during a site visit, please limit questions to access and visit specific questions. ALL questions from the site must be submitted in writing according to the RFO's instructions in Section B, Clause B004 Solicitation Questions (above). The FAA assumes no responsibility for any conclusions or interpretations made by the contractor based on the information received by any means other than in writing from the Contracting Officer. The FAA does not assume responsibility for any understanding reached or representation made concerning conditions, which can affect the work, by any of its officers or agents before the execution of this contract, unless that understanding or representation is expressly stated in the contract
- c) To attend a site visit, advance notice by telephone or e-mail is required by June 18<sup>th</sup>, 2012 at 4:00 PM PST.

Primary POC: Mike Fitch, 801-320-2522

**B006. Tiered Evaluation:** A tiered evaluation of offers will be used in source selection for this contract, and offers from other-than small business concerns will only be considered after the determination that an insufficient number of offers from responsible small business concerns were received (see Part IV, Section M for details).

**B006. Small Business:** Small businesses competing for this acquisition shall certify their status on the Business Declaration form inserted following Part IV, Section K, those claiming 8a status must provide congratulations letter from the SBA. The applicable North American Industry Classification System (NAICS) code for this project is 238220. See Contract clauses 3.6.1-1, 3.6.1-8 and 3.6.1-12 in Part II, Section I.

**ESTIMATED PRICE RANGE FOR THIS PROJECT: \$300,000-400,000.**

**DAVIS-BACON ACT WAGE RATES APPLY – SEE SECTION “J”.**

**OFFERS SHALL INCLUDE ALL APPLICABLE STATE AND LOCAL TAXES.**

**SUBMIT OFFERS TO: SEE PART IV, SECTION L.**

**PROPOSALS ARE DUE NO LATER THAN 4:00 PM PST on July 6th, 2012. THIS IS A REQUEST FOR OFFERS, THUS NO FORMAL BID OPENING WILL OCCUR AND RESULTS WILL NOT BE AVAILABLE BY TELEPHONE. DO NOT CALL FOR RESULTS.**

**PART I - SECTION C**  
**SCOPE OF WORK**

**C001. Technical Specification:** You must download a copy of the technical specifications and drawings from the FAA Contract Opportunities website: <http://faaco.faa.gov>. Select “Current Announcements” from left-side menu, then enter the RFO number in the “By Keyword” search field (DTFAWN-12-R-00100), and select the resulting hyperlink. At the next web page, download the wage rate, technical specification and drawings files by selecting the appropriate attachment hyperlinks.

Davis Bacon Wage Rate	Davis Bacon SLC UT 1.06.12.pdf
Statement of Work	Spec_AW Attic AHU_20120426.pdf Spec_Pump House_20120427.pdf Spec_CRAC Units_20120426.pdf
Drawings	Dwg_AW Attic AHU_20120427.pdf Dwg_Pump House_20120501.pdf Dwg_CRAC Units_20120427.pdf

**PART I - SECTION D**  
**PACKAGING AND MARKING**

This section not used.

**PART I - SECTION E**  
**INSPECTION AND ACCEPTANCE**

**3.1-1           Clauses and Provisions Incorporated by reference (July 2011)**

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

- 3.10.4-1           Contractor Inspection Requirements (April 1996)**
- 3.10.4-9           Inspection of Facilities (April 1996)**
- 3.10.4-10          Inspection of Construction (September 2009)**



**PART I - SECTION F**  
**DELIVERIES OR PERFORMANCE**

**3.1-1 Clauses and Provisions Incorporated by Reference** (December 2005)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov> (on this web page, select "Search and View Clauses").

(End of clause)

**3.10.1-10 Stop-Work Order - Facilities (June 1999)**

**3.10.1-11 Government Delay of Work** (April 1996)

**3.2.2.3-71 Starting, Performing, and Completing Work** (July 2004)

The Contractor (you) must

- (a) begin work under this contract not-later-than 5 calendar day after the date you receive the notice to proceed,
- (b) perform the work diligently, and
- (c) complete the entire work ready for use not later than 120 calendar days after receipt of notice to proceed. The time allowed for completion must include final cleanup of the premises.

(End of clause)

**PART I - SECTION G**  
**CONTRACT ADMINISTRATION DATA**

**3.1-1                   Clauses and Provisions Incorporated by reference** (July 2011)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

**3.10.1-23 Contracting Officer's Representative-Construction Contracts** (April 2012)

(a) The Contracting Officer may appoint other Government personnel to accomplish certain contract administration matters. While there shall be various titles and divisions of duties for these individuals, generically they are known as Contracting Officer's Representatives (CORs). The Contracting Officer will provide written notice of COR appointment(s), setting forth the authorities and limitations, to the Contractor within 5 calendar days prior to the notice to proceed. COR duties may include, but are not limited to:

(1) Perform as the authorized representative of the Contracting Officer for technical matters, including interpretation of specifications and drawings, and inspection and review of work performed.

(2) Perform as the authorized representative of the Contracting Officer for administrative matters, including reviewing payments, and updated delivery schedules.

(b) These representatives are authorized to act for the Contracting Officer in all specifically delegated matters pertaining to the contract, except:

(1) contract modifications that change the contract price or cost, technical requirements or time for performance, unless delegated field change order authority;

(2) suspension or termination of the Contractor's right to proceed, either for default or for convenience;

(3) final decisions on any matters subject to appeal, e.g., disputes under the "Contract Disputes" clause; and

(4) final acceptance under the contract.

(End of clause)

**G001. Correspondence:** Proper routing and distribution of correspondence is required to insure that the Contracting Officer has knowledge of pertinent action taken relating to the contract. The Contractor shall furnish to the Contracting Officer copies of **ALL** written correspondence provided to the Contracting Officer's Technical Representative (COTR), including transmittal letters. Submittals accompanying transmittal letters to the COTR **SHALL NOT** be forwarded to the Contracting Officer.

DOT, FEDERAL AVIATION ADMINISTRATION  
 ACQUISITION MANAGEMENT BRANCH – AAQ-530  
 ATTN: MICHELLE GUNIA  
 1601 LIND AVE S.W.  
 RENTON, WA. 98057

**G002. Invoice Submission:** The Contractor shall submit certified request for payment(s) to the COTR for verification who will forward to the Contracting Officer.

**G003. Subcontract Acknowledgment:** Within ten (10) days after contract award of any tier subcontract for performance or work at the construction site, the contractor shall deliver to the Contracting Officer an executed **SF 1413, Statement and Acknowledgment** form by which the contractor and the subcontractor acknowledges that the labor standards clauses of this contract have been included in the subcontract and in any lower tier subcontract awarded by her for work under this contract (also reference contract clause **3.6.2-22 Subcontracts (Labor Standards)**). The Contracting Officer shall furnish copies of the form to the contractor. Nothing contained in this contract shall create any contractual relation between a subcontractor and the Government.

**PART I - SECTION H**  
**SPECIAL CONTRACT REQUIREMENTS**

**3.1-1 Clauses and Provisions Incorporated by reference (July 2011)**

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

**H001. Clean Up:** The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove from the work and premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Government. Upon completing the work, the Contractor shall leave the work area in a clean, neat, and orderly condition satisfactory to the Contracting Officer.

**H002. FAA Facility Regulations:** Contractor personnel, including employees of subcontractors, suppliers, etc., working on or visiting an FAA facility shall abide by all appropriate traffic, parking, security, and airport regulations in effect at that facility.

**H003. Applicable Minimum Hourly Rates Of Wages:**

(a) The wage determination decision of the Secretary of Labor in this contract specifies the minimum hourly rates of wages which shall be paid to laborers and mechanics employed or working upon the site of the work. These rates have been determined by the Secretary of Labor in accordance with the provisions of the Davis-Bacon Act, as amended, to be the prevailing rates for the corresponding classes of laborers employed on contracts of a similar character in the locality where this work is to be performed.

(b) While the wage rates given in the decision are the minimum rates required to be paid during the life of the contract, it is the responsibility of bidders to inform themselves as to local labor conditions such as the prevailing wage rates, the length of the work day and work week, overtime compensation fringe benefit payments, available labor supply, and prospective changes or adjustment to wage rates. The contractor shall abide by and conform to all applicable laws, Executive Orders, and rules, regulations and orders of the Secretary of Labor. No increase in the contract price shall be allowed or authorized on account of the payment of wage rates in excess of those listed in the contract wage determination decision.

(c) The wage determination decision of the Secretary of Labor in the contract is solely for the purpose of setting forth the minimum hourly wage rates required to be paid during the life of the contract is not to be accepted as a guarantee, warranty or representation as the wage rates indicated.

NOTE: The Davis-Bacon Act is applicable (see contract clauses). Reference the attached general wage decision no. UT120008 01/06/12 UT8, for the prevailing wages for Salt Lake County, UT. This wage decision is hereby incorporated into this request for offer (RFO) and will be a part of any resultant contract.

**H004. Warranty Coverage:** The warranty provisions of FAA AMS clause **3.10.1-20 Warranty-Construction** are hereby incorporated into the subject contract as representing the minimum period of coverage and terms under the contract. This minimum coverage period does NOT represent the extended warranty period applicable and required for certain items and deliverables as covered in the specifications. For example, the contractual warranty period for roofing is **20** years. In the event of any discrepancy between warranty coverage as set forth in the specifications and the warranty provisions of the above referenced clause, under no circumstances shall the warranty period be interpreted to be less than one (1) year, nor the rights and remedies available to the government be any less than as provided by FAA AMS clause 3.10.1-20.

## PART II - SECTION I CONTRACT CLAUSES

### 3.1-1 Clauses and Provisions Incorporated by reference (July 2011)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

- 3.1.7-1 Exclusion from Future Agency Contracts** (August 1997)
- 3.1.7-2 Organizational Conflicts of Interest** (August 1997)
- 3.1.7-5 Disclosure of Conflicts of Interest** (March 2009)
- 3.1.7-4 Organizational Conflict of Interest - Mitigation Plan Required** (April 2012)
- 3.2.2.3-8 Audit and Records** (July 2010)
- 3.2.2.3-25 Reducing the Price of a Contract or Modification for Defective Cost or Pricing Data** (October 2011)
- 3.2.2.3-27 Subcontractor Cost or Pricing Data** (July 2004)
- 3.2.2.3-29 Integrity of Unit Prices** (July 2004)
- 3.2.2.3-30 Termination of Defined Benefit Pension Plans** (July 2004)
- 3.2.2.3-32 Waiving Facilities Capital Cost of Money** (July 2004)
- 3.2.2.3-33 Order of Precedence** (March 2009)
- 3.2.2.3-36 Reversing or Adjusting of Plans for Postretirement Benefits Other Than Pensions (PRB)** (July 2004)
- 3.2.2.3-42 Differing Site Conditions** (July 2004)
- 3.2.2.3-43 Site Investigation and Conditions Affecting the Work** (July 2004)
- 3.2.2.3-45 Material and Workmanship** (July 2004)
- 3.2.2.3-46 Supervising the Contract Work** (July 2004)
- 3.2.2.3-47 Permits and Responsibilities** (July 2004)
- 3.2.2.3-48 Other Contracts** (March 2009)
- 3.2.2.3-49 Protecting Existing Vegetation, Structures, Equipment, Utilities, and Improvements** (July 2004)
- 3.2.2.3-50 Property Protection** (March 2009)
- 3.2.2.3-51 Operations and Storage Areas** (April 2012)
- 3.2.2.3-52 Use and Possession Before the Project is Complete** (July 2004)
- 3.2.2.3-53 Cleaning Up and Roadway Maintenance** (July 2004)
- 3.2.2.3-54 Preventing Accidents** (July 2004)
- 3.2.2.3-55 Availability and Use of Utility Services** (July 2004)
- 3.2.2.3-56 Schedules for Construction Contracts** (July 2004)
- 3.2.2.3-57 Quantity Surveys** (July 2004)
- 3.2.2.3-58 Layout of Work** (March 2009)
- 3.2.2.3-60 Specifications, Drawings, and Material Offers** (March 2009)
- 3.2.2.3-61 Responsibility of the Architect-Engineer Contractor** (July 2004)
- 3.2.2.3-64 Dismantling and Demolishing of Property** (July 2004)
- 3.2.2.3-65 Use of Explosives** (July 2004)
- 3.2.2.3-66 Contractor's Daily Log** (July 2004)
- 3.2.2.3-67 Special Precautions for Work at Operating Airports** (July 2004)
- 3.2.2.3-68 Safety and Health** (July 2004)
- 3.2.2.3-69 Subcontracts - Construction** (July 2004)
- 3.2.2.3-69 Alternate I Subcontracts - Construction** (July 2004)
- 3.2.2.3-73 Shipping Spare Parts** (March 2009)
- 3.2.2.3-74 Site And Depot Level Spare Parts** (July 2004)
- 3.2.2.7-6 Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment** (April 2011)
- 3.2.2.7-8 Disclosure of Team Arrangements** (April 2008)
- 3.2.5-1 Officials Not to Benefit** (April 1996)
- 3.2.5-3 Gratuities or Gifts** (January 1999)
- 3.2.5-4 Contingent Fees** (October 1996)
- 3.2.5-5 Anti-Kickback Procedures** (October 2010)
- 3.2.5-8 Whistleblower Protection for Contractor Employees** (April 1996)
- 3.3.1-2 Payments under Fixed-Price Construction Contracts** (April 1996)
- 3.3.1-13 Limitation of Cost (Facilities)** (April 1996)
- 3.3.1-19 Prompt Payment for Construction Contracts** (September 2009)

- 3.3.1-34 Payment by Electronic Funds Transfer- Central Contractor Registration** (March 2009)
- 3.3.2-1 FAA Cost Principles** (October 1996)
- 3.4.1-5 Payment Bond Requirements** (April 1996)

#### **3.4.1-4 Performance Bond Requirements (October 2010)**

(a) The contractor is required to submit a performance bond in a penal amount equal to 100 percent of the contract price, unless another amount is specified in the contract "Schedule," within the time specified by the Contracting Officer.

(b) The bond must be executed on specified forms, and sureties must be acceptable to the Federal Aviation Administration. Corporate sureties must appear on the list in Treasury Circular 570, and the amount of the bond may not exceed the underwriting limit stated for the surety on that list.

(c) Failure to submit an acceptable bond may be cause for termination of the contract for default.

- 3.4.1-6 Additional Bond Security** (April 1996)
- 3.4.1-7 Notice to Proceed** (April 1996)
- 3.4.1-10 Insurance - Work on a Government Installation** (July 1996)
- 3.4.1-11 Insurance - Liability to Third Persons** (June 1999)
- 3.4.1-11 Alternate II Insurance - Liability to Third Persons** (April 1996)
- 3.4.1-12 Insurance** (July 1996)

#### **3.6.1-1 Notice of Total Small Business Set-Aside (January 2010)**

(a) Definition. Small business concern, as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the North American Industry Classification System (NAICS) standards in this Screening Information Request (SIR) at the time of submission of offer.

(b) General.

(1) Information and/or offers are requested only from small business concerns. Information and/or offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected.

(2) Any award resulting from this SIR will be made to a small business concern.

(c) Agreement. A manufacturer or regular dealer submitting information and/or an offer in its own name agrees to furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. However, this requirement does not apply in connection with construction or service contracts.

- 3.6.1-3 Utilization of Small, Small Disadvantaged and Women-Owned, and Service-Disabled Veteran Owned Small Business Concerns** (March 2009)
- 3.6.1-4 Small, Small Disadvantaged, Women-Owned and Service-Disabled Veteran Owned Small Business Subcontracting Plan** (October 2010)
- 3.6.1-7 Limitations on Subcontracting** (October 2011)
- 3.6.1-9 Mentor Protégé Program** (April 2012)
- 3.6.1-11 Mentor Requirements and Evaluation** (October 2011)
- 3.6.1-15 Post-Award Small Business Program Rerepresentation** (April 2011)
- 3.6.2-39 Trafficking in Persons** (January 2008)
- 3.6.2-44 Notification of Employee Rights Under the National Labor Relations Act** (January 2012)
- 3.6.3-3 Hazardous Material Identification and Material Safety Data** (April 2009)
- 3.6.3-13 Recycle Content and Environmentally Preferable Products** (April 2009)
- 3.6.3-14 Use Of Environmentally Preferable Products** (April 2009)
- 3.6.3-16 Drug Free Workplace** (March 2009)
- 3.6.3-17 Efficiency in Energy-Using Products** (April 2008)
- 3.6.3-19 Affirmative Procurement of Biobased Products Under Service and Construction Contracts** July 2010)
- 3.6.3-20 Alternate I IEEE 1680 Standard for the Environmental Assessment of Personal Computers** (January 2011)
- 3.6.4-5 Buy American - Steel and Manufactured Products** (July 2010)
- 3.6.4-6 Balance of Payments Program** (May 1997)
- 3.6.4-8 Buy American Act - NAFTA Implementation Act - Balance of Payments Program** (January 011)
- 3.6.4-10 Restrictions on Certain Foreign Purchases** (January 2010)
- 3.6.4-11 Inconsistency Between English Version and Translation of Contract** (April 1996)
- 3.6.4-14 Balance of Payments Program-Construction Materials-NAFTA** (July 1996)
- 3.7-1 Privacy Act Notification** (October 1996)

- 3.7-2 Privacy Act (May 1997)**
- 3.9.1-1 Contract Disputes (October 2011)**
- 3.9.1-2 Protest After Award (August 1997)**
- 3.10.1-1 Notice of Intent To Disallow Costs (April 1996)**
- 3.10.1-3 Penalties for Unallowable Costs (October 1996)**
- 3.10.1-4 FOB Origin - Government Bills of Lading or Prepaid Postage (April 1996)**
- 3.10.1-7 Bankruptcy (April 1996)**
- 3.10.1-8 Suspension of Work (September 1998)**
- 3.10.1-15 Changes-Construction, Dismantling, Demolition, or Removal of Improvements (July 1996)**
- 3.10.1-16 Changes and Changed Conditions (April 1996)**
- 3.10.1-25 Novation and Change-Of-Name Agreements (October 2007)**
- 3.10.1-26 Contractor Performance Assessment Reporting System (July 2011)**
- 3.10.2-1 Subcontracts (Fixed-Price Contracts) (April 1996)**
- 3.10.2-6 Subcontracts for Commercial Items and Commercial Components (April 1996)**
- 3.10.3-1 Definitions (April 2004)**
- 3.10.3-2 Government Property - Basic Clause (April 2004)**
- 3.10.3-2 Alternate I Government Property - Basic Clause (April 2004)**
- 3.10.4-19 Government Industry Data Exchange Program (GIDEP) (January 2002)**
- 3.10.4-23 Contractor and Subcontractor Compliance with Fastener Act (November 1997)**
- 3.10.6-6 Default (Fixed Price Construction) (October 1996)**
- 3.10.6-1 Termination for Convenience of the Government (Fixed Price) (October 1996)**
- 3.13-3 Printing or Copying Double-Sided on Postconsumer Fiber Content Paper (January 2012)**
- 3.13-5 Seat Belt Use by Contractor Employees (October 2001)**
- 3.13-10 Contractor Attendance at FAA Sponsored Training (January 2003)**
- 3.13-11 Plain Language (July 2006)**
- 3.13-13 Contractor Policy to Ban Text Messaging While Driving (January 2011)**
- 3.13-14 Reporting Executive Compensation and First-Tier Subcontract Awards (April 2011)**
- 3.14-1 Alternate II Security Requirements - Classified Contracts (October 2010)**
- 3.14-3 Foreign Nationals as Contractor Employees (April 2008)**
- 3.14-5 Sensitive Unclassified Information (SUI) (July 2008)**
- 3.17-3 Whistleblower Protections under the American Recovery and Reinvestment Act (July 2010)**

**3.2.2.3-37 Notification of Ownership Changes (July 2004)**

(a) The Contractor (you) must notify FAA in writing within 30 days when you become aware that a change in ownership has occurred or will occur and that the change could affect the value of your capitalized assets in the accounting records, asset valuations, or cause any other cost changes.

(b) You must:

- (1) Maintain current, accurate, and complete inventory records of assets and their costs;
- (2) Provide the Contracting Officer (CO) access to the records on request;
- (3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of your ownership changes; and
- (4) Retain and maintain depreciation and amortization schedules based on the asset records maintained before each ownership change.

(c) You must include the substance of this clause in all subcontracts under this contract with a value exceeding \$1,000,000 and that require cost and price data.

**3.2.2.3-41 Performing Work (July 2004)**

The Contractor (you) must perform, using your own organization, work equivalent to at least 50 percent of the total amount of work under the contract on the site. The CO may modify this contract to reduce this percentage if you request a reduction and the CO determines that it would be to the Government's advantage to do so.

**3.2.2.3-71 Commencement, Prosecution, and Completion of Work (July 2004)**

The Contractor (you) must (a) begin work under this contract within 5 calendar days after the date you receive the notice to proceed, (b) perform the work diligently, and (c) complete the entire work ready for use not later than 120 days from NTP. The time allowed for completion must include final cleanup of the premises.

### **3.3.1-33 Central Contractor Registration** (January 2008)

(a) Definitions. As used in this clause

"Central Contractor Registration (CCR) database" means the primary Government repository for Contractor information required for the conduct of business with the Government.

"Data Universal Numbering System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

"Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.

"Registered in the CCR database" means that the Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in Representations, Certifications and Other Statements of Offerors Section of the solicitation, the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://fedgov.dnb.com/webform>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and ZIP Code.

(iv) Company Mailing Address, City, State and ZIP Code (if different from physical street address).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer may proceed to award to the next otherwise successful registered offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.



(g)(1)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in AMS Procurement Guidance T3.10.1.A-8, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to:

- (A) change the name in the CCR database;
- (B) comply with the requirements of T3.10.1.A-8; and
- (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide the Contracting Officer with the notification, sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (g)(1)(i) of this clause, or fails to perform the agreement at paragraph (g)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims. Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov/> or by calling 1-888-227-2423, or 269-961-5757.

### **3.6.3-12 Asbestos - Free Construction (April 2009)**

(a) In performing this contract, the Contractor shall not use asbestos or asbestos-containing building materials during construction, renovation, and/or modernization of this facility and shall provide to the Contracting Officer (CO) a signed statement [CO state due date of statement here related to completion of the project] indicating that to the best of its knowledge, no asbestos or asbestos-containing building materials were used during construction, renovation, and/or modernization of this facility. The Contractor's certification under this clause is considered to be a material requirement of the contract and the FAA may withhold payment pending submittal and receipt of an acceptable certification.

(b) The FAA CO may authorize sample testing of contractor building materials used during construction, renovation, and/or modernization of this facility to verify that they are asbestos-free. The FAA will bear the expense of this testing unless the testing reveals that the Contractor used asbestos-containing building material in performing this contract. If asbestos-containing material is found, the Contractor shall remove and replace the asbestos-containing material and decontaminate the site of asbestos contamination caused by the Contractor at no additional cost to the Government. In addition, the Contractor shall bear the expense of the original testing and retesting to determine that the asbestos removal and site decontamination are satisfactorily completed.

### **3.6.4-3 Buy American Act - Construction Materials (October 2011)**

(a) The Buy American Act (41 U.S.C. 10) and Executive Order No. 10582, dated December 17, 1954, as amended, provide that the Government give preference to domestic construction material. The restrictions of the Buy American Act do not apply when FAA determines use of a particular domestic construction material: (i) would unreasonably increase the cost; (ii) would be impracticable; or (iii) is not mined, produced, or manufactured in sufficient and reasonably available commercial quantities of a satisfactory quality. This restriction also does not apply to information technology that is a commercial item or to the construction materials or components listed by the Government as follows:  
none

(b) Definitions:

(1) "Components," as used in this clause, means those articles, materials, and supplies incorporated directly into construction materials.

(2) "Construction material," as used in this clause, means an article, material, or supply brought to the construction site for incorporation into the building or work. Construction material also includes an item brought to the site pre-assembled from articles, materials or supplies. However, emergency life safety systems, such as emergency lighting, fire alarm, and audio



evacuation systems, which are discrete systems incorporated into a public building or work and which are produced as a complete system, shall be evaluated as a single and distinct construction material regardless of when or how the individual parts or components of such systems are delivered to the construction site.

(3) "Domestic construction material," as used in this clause, means (i) an unmanufactured construction material mined or produced in the United States, or (ii) a construction material manufactured in the United States, if the cost of its components mined, produced, or manufactured in the United States exceeds 50 percent of the cost of all its components. Components of foreign origin of the same class or kind as the construction materials determined to be unavailable shall be treated as domestic.

(c) The Contractor agrees that only domestic construction material must be used by the Contractor, subcontractors, material men, and suppliers in the performance of this contract, except for foreign construction materials, if any, listed in this contract.

(d) Request for determination of inapplicability of the Buy American Act:

(1) Any Contractor request to use foreign construction material in accordance with paragraph(a) of this clause must include adequate information for Government evaluation of the request, including:

(i) A description of the foreign and domestic construction materials;

(ii) Unit of measure;

(iii) Quantity;

(iv) Price;

(v) Time of delivery or availability;

(vi) Location of the construction project;

(vii) Name and address of the proposed supplier; and

(viii) A detailed justification of the reason for use of foreign construction materials cited in accordance with paragraph (a) of this clause.

A request based on unreasonable cost must include a reasonable survey of the market and a completed price comparison table in the format of paragraph (4) below.

The price of construction material must include all delivery costs to the construction site and any applicable duty (whether or not a duty-free certificate may be issued).

Any Contractor request for a determination submitted after contract award must explain why the Contractor could not reasonably have foreseen the need for such a determination and could not have requested the determination before contract award. If the Contractor does not provide a satisfactory explanation, the Contracting Officer need not make a favorable determination.

(2) If the Government determines after contract award that an exception to the Buy American Act applies and the Contracting Officer and the Contractor negotiate adequate consideration, the Contracting Officer will modify the contract to allow use of the foreign construction material.

(3) Unless the Government determines that an exception to the Buy American Act applies, use of foreign construction material is noncompliant with the Buy American Act

(4) Data. To permit evaluation of requests under paragraph (c) of this clause based on unreasonable cost, the Contractor must include the following information and any applicable supporting data based on the survey of suppliers:

#### FOREIGN AND DOMESTIC MATERIAL PRICE COMPARISON

Construction Material Unit of Measure Quantity Price(\$)\*

Item 1

Foreign Construction Material \_\_\_\_\_

Domestic Construction Material \_\_\_\_\_

Item 2

Foreign Construction Material \_\_\_\_\_

Domestic Construction Material \_\_\_\_\_

(List name, address, phone number, and contact for supplier surveyed. Attach copy of response, if oral, attach summary)

\*Include all delivery costs to the construction site and any applicable duty (whether or not a duty-free entry certificate is issued).

**PART III - SECTION J**  
**LIST OF ATTACHMENTS**

- J001. Technical Specifications/Statement of Work.** You must download a copy of the technical specifications and drawings from the FAA Contract Opportunities website: <http://faaco.faa.gov>. Select “Current Announcements” from left-side menu, then enter the RFO number in the “By Keyword” search field (DTFANM-12-R-00100), and select the resulting hyperlink. At the next web page, download the wage rate, technical specification and drawings files by selecting the appropriate attachment hyperlinks. Spec\_AW Attic AHU\_20120426.pdf, Spec\_Pump House\_20120427.pdf, Spec\_CRAC Units\_20120426.pdf
- J002. Drawings.** Dwg\_AW Attic AHU\_20120427.pdf, Dwg\_Pump House\_20120501.pdf, Dwg\_CRAC Units\_20120427.pdf  
(Available as described above)
- J003. Davis Bacon Act Wage Determination GENERAL DECISION:** UT120008 01/06/2012 UT8 (Davis Bacon SLC UT.pdf)  
(Available as described above)

**PART IV - SECTION K**  
**REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS**

**3.1-1           Clauses and Provisions Incorporated by reference** (July 2011)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

**3.2.2.3-3       Affiliated Offerors** (July 2004)

**3.2.2.3-81 Prohibition Against Contracting with Inverted Domestic Corporations-Representation** (January 2010)

**3.2.5-2       Independent Price Determination** (October 1996)

**3.2.5-7       Disclosure Regarding Payments to Influence Certain Federal Transactions** (October 2010)

**3.6.3-4           Recovered Material Certification** (April 2009)

**3.6.3-18       Biobased Product Certification** (July 2010)

**3.2.2.3-2       Minimum Offer Acceptance Period** (July 2004)

(a) 'Acceptance period,' as used in this provision, means the number of calendar days the FAA (we, us) has to award a contract from the date the SIR specifies for receiving offers.

(b) This provision supersedes any language about the acceptance period appearing elsewhere in this SIR.

(c) We require a minimum acceptance period of 15 calendar days.

(d) The offeror (you) may specify a longer acceptance period than the period shown in paragraph (c). To specify a longer period, fill in the blank: The offeror allows the following acceptance period: \_\_\_\_\_ calendar days.

(e) We may reject an offer allowing less than the FAA's minimum acceptance period.

(f) You agree to fulfill your offer completely if the FAA accepts your offer in writing within:

(1) The acceptance period stated in paragraph (c) of this provision; or

(2) Any longer acceptance period stated in paragraph (d) of this provision.

(End of provision)

**3.2.2.3-10       Type of Business Organization** (July 2004)

By checking the applicable box, the offeror (you) represents that--

(a) You operate as ☐ a corporation incorporated under the laws of the State of \_\_\_\_\_, ☐ an individual, ☐ a partnership, ☐ a nonprofit organization, ☐ a joint venture or ☐ other \_\_\_\_\_ [specify what type of organization].

(b) If you are a foreign entity, you operate as ☐ an individual, ☐ a partnership, ☐ a nonprofit organization, ☐ a joint venture, or ☐ a corporation, registered for business in \_\_\_\_\_ .  
(country)

**3.2.2.3-23       Place of Performance** (July 2004)

(a) The offeror (you), in fulfilling any contract resulting from this SIR, ☐ intends, ☐ does not intend (check applicable block) to use one or more plants or facilities located at a different address from your address as stated in this offer.

(b) If you check 'intends' in paragraph (a) above, insert the following information:

Place of Performance       Street:

City:

State:

Zip Code:

Name of owner and operator, if other than the owner

### **3.2.2.3-70 Taxpayer Identification** (July 2004)

#### (a) Definitions.

(1) "Common parent," as used in this clause, means a corporate entity that owns or controls an affiliated group of corporations that files an offeror's (you, your) Federal income tax returns on a consolidated basis, and of which you are a member.

(2) "Corporate status," as used in this clause, means a designation as to whether you are a corporate entity, an unincorporated entity (for example, sole proprietorship or partnership), or a corporation providing medical and health care services.

(3) "Taxpayer Identification Number (TIN)," as used in this clause, means the number the Internal Revenue Service (IRS) requires you use in reporting income tax and other returns.

(b) All offerors must submit the information required in paragraphs (c) through (e) of this provision to comply with reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by IRS. The FAA will use this information to collect and report on any delinquent amounts arising out of your relation with the Federal Government, under Public Law 104 -134, the Debt Collection Improvement Act of 1996, Section 31001(I)(3). If the resulting contract is subject to the reporting requirements and you refuse or fail to provide the information, the Contracting Officer (CO) may reduce your payments 31 percent under the contract.

#### (c) Taxpayer Identification Number (TIN).

☐ TIN: \_\_\_\_\_

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not leave income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of a Federal, state, or local government;

☐ Other--State basis. \_\_\_\_\_.

#### (d) Corporate Status.

☐ Corporation providing medical and health care services, or engaged in the billing and collecting of payments for such services;

☐ Other corporate entity

☐ Not a corporate entity

☐ Sole proprietorship

☐ Partnership

☐ Hospital or extended care facility described in 26 CFR 501(c)(3) that is exempt from taxation under 26 CFR 501(a).

#### (e) Common Parent.

☐ A common parent does not own or control the offeror as defined in paragraph (a).

☐ Name and TIN of common parent:

Name \_\_\_\_\_

TIN \_\_\_\_\_

### **3.2.2.7-7 Certification Regarding Responsibility Matters** (January 2010)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that

(i) The Offeror and/or any of its Principals-

A) Are ☐ are not ☐ presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have ☐ have not ☐ within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws or receiving stolen property; and

(C) Are [ ] are not [ ] presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in subdivision a)(1)

(i)(B) of this provision.

(D) Have [ ], have not [ ], within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) Examples-

(i) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(b) The Offeror has [ ] has not [ ] within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) 'Principals,' for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER SECTION 1001, TITLE 18, UNITED STATES CODE.

(c) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(d) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this SIR. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror non-responsible.

(e) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(f) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this SIR for default.

### **3.3.1-35 Certification of Registration in Central Contractor Registration (CCR) (April 2006)**

In accordance with Clause 3.3.1-33, Central Contractor Registration, offeror certifies that they are registered in the CCR Database and have entered all mandatory information including the DUNS or DUNS+4 Number.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **3.6.4-18 Certification Regarding Steel and Manufactured Products (April 2009)**

In accordance with 49 USC Section 50101, the offeror/contractor certifies that:

[Check one]

\_\_\_ The steel and manufactured goods, including components and subcomponents provided in accordance with this contract are entirely produced in United States (or deemed United States produced pursuant to International Agreement)

\_\_\_ The cost of components and subcomponents produced in the United States is more than 60 percent of the cost of all components of the facility or equipment and final assembly of the facility or equipment has occurred in the United States

**3.6.4-19 Prohibition on Engaging in Sanctioned Activities Relating to Iran-Certification.** (January 2012)

(a) Definitions.

"Person"

(1) Means

(i) A natural person;

(ii) A corporation, business association, partnership, society, trust, financial institution, insurer, underwriter, guarantor, and any other business organization, any other nongovernmental entity, organization, or group, and any governmental entity operating as a business enterprise; and

(iii) Any successor to any entity described in paragraph (1)(ii) of this definition; and

(2) Does not include a government or governmental entity that is not operating as a business enterprise.

"Sensitive Technology"

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically

(i) To restrict the flow of free, unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict the speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to Section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(3) The offeror must e-mail any questions concerning sensitive technology to the Department of State at [CISADA106@state.gov](mailto:CISADA106@state.gov).

(b) Certification. Except as provided in paragraph (c) of this provision or if a waiver has been granted in accordance with AMS Iran Sanctions Guidance, by submission of its offer, the offeror

(1) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran; and

(2) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act of 1996. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies.

(c) The certification requirement of paragraph (b) of this provision does not apply if the acquisition is subject to the trade-related acts in AMS Trade Agreements Guidance.

**3.14-4 Access to FAA Systems and Government-Issued Keys, Personal Identity Verification (PIV) Cards, and Vehicle Decals** (April 2012)

(a) It may become necessary for the Government to grant access to FAA systems or issue keys, PIV cards, vehicle decals, and/or access control cards to contractor employees. Prior to or upon completion or termination of the work required hereunder, the contractor must return all such Government-issued items and submit a request to terminate all user accounts on applicable FAA systems to the issuing office with notification to the Contracting Officer's Representative (COR). When contractor employees who have been issued such items are terminated or no longer required to perform the work, the Government-issued items must be returned to the Government and a request submitted for the termination of FAA system access within three (3) business days after termination of the contract or the employee. Improper use, possession or alteration of FAA issued keys, PIV Cards and/or vehicle decals is subject to penalties under Title 18, USC 499, 506, 701, and 1030.

(b) In the event such keys, PIV Cards, or vehicle decals are lost, stolen, or not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$100.00 for each key, PIV Card, and vehicle decal lost, stolen, or not returned. If the keys, PIV Cards, or vehicle decals are not returned within 30 calendar days from the date the withholding action was initiated, any amount so withheld must be forfeited by the contractor.

(c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flight line identification card and for vehicles, a current ramp permit issued pursuant to Title 49, Part 1542, Code of Federal Regulations.

(d) The Government retains the right to inspect inventory, or audit PIV Cards, keys, vehicle decals, and access control cards issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for, to the satisfaction of the Government will be assumed to be lost and the provisions of section (b) apply.

(e) Keys must be obtained from the COR who will require the contractor to sign a receipt for each key obtained. Lost or stolen keys, PIV Cards, vehicle decals, and access control cards must immediately be reported concurrently to the Contracting Officer (CO), COR, and the point-of-contact at the local security division or staff and facility management office, which the CO will provide if required. Electronic keying cards are handled in the same manner as metal keys.

(f) Each contract employee, during all times of on-site performance at the contract work location(s) must prominently display his/her current and valid PIV card on the front portion of his/her body between the neck and waist. Each PIV card holder must not affix pins, stickers, or other decorations to the PIV.

(1) Prior to any contractor employee obtaining a PIV Card or vehicle decals, the contractor is required to enter data for each employee into the Vendor Applicant Process (VAP) as described in AMS clause 3.14-2, Contractor Personnel Suitability Requirements. From the information entered into the VAP, the SSE will determine whether final suitability can be granted due to the existence of a previous investigation, or will initiate the contractor applicant into the Electronic Questionnaires for Investigations Processing (eQIP) system so that the applicant can complete the investigative forms. Interim suitability cannot be granted until the eQIP form is completed, and fingerprints and signature pages are submitted to the SSE. When an interim is granted by the SSE, the individual may begin work under escort until their OPM fingerprint check has been returned and successfully adjudicated. Once the OPM fingerprint check has been successfully adjudicated, they can then be badged. If the contract employee requires a PIV Card, a fingerprint check must be completed and favorably adjudicated by the SSE prior to approval or issuance of the PIV card.

(2) To obtain the PIV Card, contractor employee must submit an identification Card/Credential Application (DOT 1681) signed by the contractor employee and by the authorized trusted agent (when applicable) and also by the authorized sponsor to the CO or to the COR. The DOT 1681 must contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and the required signatures. The contractor will be notified when the DOT 1681 has been approved and is ready for processing by the document processing office point-of-contact, which the CO will provide if required. Arrangements for processing the identification cards, including photographs and lamination can be made by the contacting the document processing office point-of-contact.

(3) The contractor must contact the SSE to obtain the procedures that the contractor's employees must utilize to obtain their PIV Card.

(g) The contractor is responsible for ensuring final out-processing is accomplished for all departing contractor employees. Final out-processing must be accomplished by close of business the final workday of the contractor employee or the next day under special conditions. The SSE must be notified in writing and ensure that all FAA media, including the PIV card, are returned to the SSE.

(End of Clause)



**BUSINESS DECLARATION**

1. Name of Firm: \_\_\_\_\_ Tax Identification No.: \_\_\_\_\_

2. Address of Firm: \_\_\_\_\_

3. Telephone Number of Firm: \_\_\_\_\_

4. a. Name of Person Making Declaration \_\_\_\_\_  
b. Telephone Number of Person Making Declaration \_\_\_\_\_  
c. Position Held in the Company \_\_\_\_\_

5. Controlling Interest in Company (*"X" all appropriate boxes*)

☐ a. Black American ☐ b. Hispanic American ☐ c. Native American ☐ d. Asian American

☐ e. Other Minority (*Specify*) \_\_\_\_\_ ☐ f. Other (*Specify*) \_\_\_\_\_

☐ g. Female ☐ h. Male ☐ i. 8(a) Certified (*Certification letter attached*) ☐ j. Service Disabled Veteran Small Business

6. Is the person identified in Number 4 above, responsible for day-to-day management and policy decision making, including but not limited to financial and management decisions?

☐ a. Yes ☐ b. No (*If "NO," provide the name and telephone number of the person who has this authority.*) \_\_\_\_\_

7. Nature of Business (*Specify all services/products (NAIC)*) \_\_\_\_\_

8. (a) Years the firm has been in business: \_\_\_\_\_ (b) No. of Employees \_\_\_\_\_

9. Type of Ownership: ☐ a. Sole Ownership ☐ b. Partnership

☐ c. Other (*Explain*) \_\_\_\_\_

10. Gross receipts of the firm for the last three years:

a.2. Year Ending: _____	b.2. Gross Receipts _____	a.1. Year Ending: _____	b.1. Gross Receipts _____
		a.3. Year Ending: _____	b.3. Gross Receipts _____

11. Is the firm a small business? ☐ a. Yes ☐ b. No

12. Is the firm a service disabled veteran owned small business? ☐ a. Yes ☐ b. No

13. Is the firm a socially and economically disadvantaged small business? ☐ a. Yes ☐ b. No

***I DECLARE THAT THE FOREGOING STATEMENTS CONCERNING  
ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF. I AM AWARE THAT I AM SUBJECT TO CRIMINAL PROSECUTION UNDER THE PROVISIONS OF  
18 USCS 1001.***

14. a. Signature \_\_\_\_\_ b. Date: \_\_\_\_\_

c. Typed Name \_\_\_\_\_ d. Title: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PART IV - SECTION L**  
**INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**3.1-1 Clauses and Provisions Incorporated by reference (July 2011)**

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

- 3.2.2.3-1 False Statements in Offers (July 2004)**
- 3.2.2.3-6 Submittals in the English Language (July 2004)**
- 3.2.2.3-7 Submittals in U.S. Currency (July 2004)**
- 3.2.2.3-11 Unnecessarily Elaborate Submittals (July 2004)**
- 3.2.2.3-12 Amendments to Screening Information Requests (July 2004)**
- 3.2.2.3-13 Submission of Information/Documentation/Offer (July 2004)**
- 3.2.2.3-14 Late Submissions, Modifications, and Withdrawals of Submittals (July 2004)**
- 3.2.2.3-15 Authorized Negotiators (July 2004)**
- 3.2.2.3-16 Restricting, Disclosing and Using Data (July 2004)**
- 3.2.2.3-17 Preparing Offers (July 2004)**
- 3.2.2.3-18 Prospective Offeror's Requests for Explanations (March 2009)**
- 3.2.2.3-19 Contract Award (July 2004)**
- 3.2.2.3-31 Facilities Capital Cost of Money (July 2004)**
- 3.2.2.3-72 Announcing Competing Offerors (July 2004)**
- 3.13-4 Contractor Identification Number - Data Universal Numbering System (DUNS) Number (April 2006)**

**3.2.2.3-20 Electronic Offers (July 2004)**

(a) The offeror (you) may submit responses to this SIR by the following electronic means: fax, and e-mail. Your offer must arrive at the place and by the time specified in the SIR.

(b) Electronic offers must refer to this SIR and include, as applicable, the item or sub-items, quantities, unit prices, time and place of delivery, all representations and other information required and a statement specifying the extent of your agreement with all the FAA's (we) terms, conditions, and provisions..

(c) We may decline to consider electronic offers that do not include required information, or that reject any of the terms, conditions and provisions of the SIR.

(d) We reserve the right to make award solely on the electronic offer. However, if the CO requests, you must promptly submit the complete original (hard copy) signed proposal.

(e) Send your offer electronically to [michelle.gunia@faa.gov](mailto:michelle.gunia@faa.gov) or fax to 425-227-1055 Attn: Michelle Gunia.

(f) If you chose to sent your offer electronically, we will not be responsible for any failure attributable to transmitting or receiving the offer.

**3.2.2.3-22 Period for Acceptance of Offer (July 2004)**

The offeror (you) agrees that if this offer is accepted within 90 calendar days from the date the SIR specifies for receiving offers, to provide all items for which you offer prices at the price set opposite each item, delivered at the designated point(s), within the time specified in the Schedule.

**3.2.2.3-63 Site Visit (Construction) (July 2004)**

(a) AMS clauses 3.2.2.3-42, Differing Site Conditions, and 3.2.2.3-43, Site Investigations and Conditions Affecting the Work, will be included in any contract awarded under this SIR. Accordingly, FAA urges and expects offerors to inspect the site where the work will be performed.

(b) Site visits may be arranged during normal duty hours by contacting:

Primary POC: Mike Fitch, 801-320-2522

**3.9.1-3 Protest (October 2011)**

AS A CONDITION OF SUBMITTING AN OFFER OR RESPONSE TO THIS SIR (OR OTHER SOLICITATION, IF APPROPRIATE), THE OFFEROR OR POTENTIAL OFFEROR AGREES TO BE BOUND BY THE FOLLOWING PROVISIONS RELATING TO PROTESTS:

(a) Protests concerning Federal Aviation Administration Screening Information Requests (SIRs) or awards of contracts shall be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and shall be governed by the procedures set forth in 14 C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and shall apply only to final agency decisions. A protestor may seek review of a final FAA decision only after its administrative remedies have been exhausted.

(b) Offerors initially should attempt to resolve any issues concerning potential protests with the Contracting Officer. The Contracting Officer should make reasonable efforts to answer questions promptly and completely, and, where possible, to resolve concerns or controversies. The protest time limitations, however, will not be extended by attempts to resolve a potential protest with the Contracting Officer.

(c) The filing of a protest with the ODRA may be accomplished by mail, overnight delivery, hand delivery, or by facsimile or if permitted by order of the ODRA, by electronic filing.. A protest is considered to be filed on the date it is received by the ODRA during normal business hours. The ODRA's normal business hours are from 8:30 am to 5:00 pm Eastern Time.

(d) Only an interested party may file a protest. An interested party is one whose direct economic interest has been or would be affected by the award or failure to award an FAA contract. Proposed subcontractors are not "interested parties" within this definition.

(e) A written protest must be filed with the ODRA within the times set forth below, or the protest shall be dismissed as untimely:

(1) Protests based upon alleged improprieties in a solicitation or a SIR that are apparent prior to bid opening or the time set for receipt of initial proposals shall be filed prior to bid opening or the time set for the receipt of initial proposals.

(2) In procurements where proposals are requested, alleged improprieties that do not exist in the initial solicitation, but which are subsequently incorporated into the solicitation, must be protested not later than the next closing time for receipt of proposals following the incorporation.

(3) For protests other than those related to alleged solicitation improprieties, the protest must be filed on the later of the following two dates:

(i) Not later than seven (7) business days after the date the protester knew or should have known of the grounds for the protest; or

(ii) If the protester has requested a post-award debriefing from the FAA Product Team, not later than five (5) business days after the date on which the Product Team holds that debriefing.

(f) Protests shall be filed at:

(1) Office of Dispute Resolution for Acquisition  
Federal Aviation Administration  
800 Independence Ave., S.W.  
Room 323  
Washington, DC 20591

Telephone: (202) 267-3290  
Facsimile: (202) 267-3720; or

(2) Other address as specified in 14 CFR Part 17.

(g) At the same time as filing the protest with the ODRA, the protester shall serve a copy of the protest on the Contracting Officer and any other official designated in the SIR for receipt of protests by means reasonably calculated to be received by the Contracting Officer on the same day as it is to be received by the ODRA. The protest shall include a signed statement from the protester, certifying to the ODRA the manner of service, date, and time when a copy of the protest was served on the Contracting Officer and other designated official(s).

(h) Additional information and guidance about the ODRA dispute resolution process for protests can be found on the ODRA Website at <http://www.faa.gov>.

L001. Submission Of Offer. An Offeror shall submit an offer which shall include the following.

1) Technical Proposal, see Section M for details. It shall include:

- a) Past performance including contact information for at least two recent comparable projects.
- b) Qualifications of key personnel

2) Business Proposal. NOTE: The business proposal shall be a physically separate document and not be combined with the technical proposal. It shall include:

- a) Cover letter stating that no exceptions are taken to any specification requirements or contract terms and conditions, or a detailed summary of all exceptions taken.
- b) Signed SOLICITATION, OFFER, AND AWARD Form (SF-1442) and, if applicable, any AMENDMENTS to the RFO (SF-30)
- c) Part I, Section B, PRICE SCHEDULE
- d) Part IV, Section K, REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS
- e) Part IV, Section K, Business Declaration Form

L002. Submission Date And Place: The due date for receipt of offers is July 6<sup>th</sup>, 2012 at 4:00 PM, PST time. Offerors wishing to submit an offer, modification or withdrawal through the U.S. Postal Service, Certified and Registered mail, Special Delivery, or U.S. Postal Express Mail shall be addressed to :

FEDERAL AVIATION ADMINISTRATION  
ACQUISITION MANAGEMENT BRANCH  
ATTN: MICHELLE GUNIA, AAQ-530  
1601 LIND AVENUE S.W.  
RENTON, WA 98057

L003. Hand Carried Offers, Modifications, And Withdrawals: HAND-CARRIED offers, modifications or withdrawals of offers, and modifications or withdrawals of bids, HAND DELIVERED by other types of express mail services (Commercial Carrier, e.g. Federal Express, United Parcel Service, Airborne Express, etc.) SHALL be HAND DELIVERED to:

FEDERAL AVIATION ADMINISTRATION  
CUSTOMER SERVICE CENTER (FIRST FLOOR)  
ACQUISITION MANAGEMENT BRANCH  
ATTN: MICHELLE GUNIA, AAQ-530  
1601 LIND AVENUE S.W.  
RENTON, WA 98057

**PART IV - SECTION M****EVALUATION FACTORS FOR AWARD****3.1-1 Clauses and Provisions Incorporated by reference (July 2011)**

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://conwrite.faa.gov>.

**3.2.2.3-34 Evaluating Offers for Multiple Awards (July 2004)****3.6.1-10 Evaluation of Contractor Participation in the FAA Mentor Protégé Program (January 1999)**

**M001. Evaluation Factors For Award:** Prospective offerors are required to submit a technical and business proposal as discussed herein. The Government will make award to the responsible offeror whose proposal conforms to the solicitation terms and conditions, and represents the lowest price technically acceptable offer. The Government reserves the right to award on initial offers without discussions or to conduct one-on-one discussions, at the option of the Government, with one or more offerors, as determined necessary by the Contracting Officer, to clarify statements, resolve issues and omissions, etc. The Government may reject any and all proposals and waive informalities or irregularities in proposals. Proposals will be technically evaluated as either “acceptable” or “not acceptable” on the basis of the following criteria.

Technical Evaluation Criteria (details in M004, below):

- a) Past performance
- b) Qualifications of key personnel
- c) Technical Approach

**M002. Proposal Content:** A prospective offeror must submit a complete technical and business proposal, which will encompass, but is not limited to, the content specified herein. All technical and business proposal areas must be fully addressed. The offeror should ensure (1) that the submissions required are complete and accurate and (2) that the proposal presents the best pricing available. A negative response is required in the event of no experience for a particular area, or for any item that is not applicable. Any omission or partial and vague responses may lead to the rejection of the offeror’s proposal without discussions with the offeror. The Government reserves the right to use and evaluate any and all available information pertinent to any offeror and its subcontractors, in addition to the data incorporated in the submitted technical and business proposals, and which may be related to performance periods beyond the last three (3) years.

**M003. Tiered Evaluation Of Proposals:** A tiered evaluation of offers will be used in this source selection. The FAA will evaluate a single tier of offers according to the order of precedence specified in this SIR. Offers from other than small business concerns will only be considered after the determination that an insufficient number of offers from responsible, small business concerns were received. At least two qualified offers in a given tier are required in order to consider an award. If no award can be made at the first tier, the evaluation will proceed to the next higher lettered tier until award can be made. All responsible, competitive offers in a single tier will be considered equally for award. The tiered order of precedence for considering offers is (from first to last):

- a) 8a Registered business (SBA issued certification is required)
- b) Small businesses and responsible, competitive offers from previous tiers.
- c) Other-than small businesses and responsible, competitive offers from previous tiers.

**M004. Technical Evaluation Criteria.**

**Criteria #1: Past Performance.** Provide related experience. Experience must include at a minimum 1) Successful completion of construction / renovation projects of a similar magnitude over the last 3 years, quality of the actual construction produced and the standards of workmanship exhibited 2) Adherence to Project Schedule. Offeror’s completion of projects within the scheduled completion times 3) On-site management of construction activities, subcontractors, and other project management considerations. Including ability to meet customer expectations and address customer concerns. Past performance will be used to evaluate the responsibility of the contractor and as an evaluation factor. New contractors or contractors with non-relevant project experience may be rated less favorably. Be specific and provide details for each project such as:

- Project title, description, contract number
- Dollar value
- Customer name, address, phone number, and contact person
- Scope of work or type of work performed

- Performance period; dates and number of calendar days in relation or adherence to the projected schedule. Explain any deviance.
- Description of performance with respect to quality of product or service, including any quality problems
- Description of performance with respect to project schedule, including any unexcused delays
- Description of performance with respect to project budget, including any cost issues
- Any contractual issues or technical matters disputed, and resolution thereof
- Any claims and resolution thereof (i.e., nature, number, dollar value)
- Any information that would reflect on the offeror's ability to meet schedule constraints

**Criteria #2: Qualifications of key personnel.** Identify key personnel including Project Manager and Superintendent assigned to this project. A Project Manager will be expected to have at a minimum of eight years' experience in managing projects of similar or greater in scope and complexity to those described in this solicitation and a minimum of six jobs of equal or greater complexity and size. Superintendent must show at least eight years of project management experience similar in scope to this project a minimum of six jobs of equal or greater complexity and size. Provide resume information including pertinent data related to years of experience, employment history, education, training, accomplishments, licenses, certificates, etc.

**Criteria #3: Technical Approach.** The proposal will be evaluated to determine whether the Offeror demonstrates an adequate technical understanding of the work. In addition, the proposal will be evaluated on whether it relates an adequate approach and sufficient systems and reflects how the offeror intends to efficiently and effectively accomplish the requirements in a customer-focused and timely manner.

**M005. Consideration of Price Evaluation Criteria:** The offeror shall submit pricing information as prescribed in PART I - SECTION B of the Request for Offers. The Government is seeking the lowest price technically acceptable offer.

Each offeror is required to provide a price for each contract line item (CLIN). Failure to comply may result in the rejection of the subject offer. A single award shall be made. There shall be no split award. In the event that the CLIN price for any line item is materially unbalanced, the entire offer may be rejected without discussion with the offeror.

In the event of any disparity between the CLIN price and the total offered price, the CLIN price shall be deemed correct, and the total offered amount shall be revised accordingly, unless available information indicates otherwise.

**M006. Submission Of Proposal.** Directions for submitting proposal: See Part IV, Section L.